

Commissioner Burke called to order the regular scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 10/26/2023 at 10:00 a.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida 33971.

**PRESENT:**

Seat 1- Commissioner Ed Brantley  
Seat 2- Commissioner Brian Farrar  
Seat 3- Commissioner Mike Ellis  
Seat 4- Commissioner Steve Bowen, Secretary/Treasurer  
Seat 5- Commissioner William Burke, Chairman  
Seat 6- Commissioner Thomas B. Hart, Vice Chairman,  
Seat 7- Commissioner Bruce Scott, not present  
Legal Counsel- John Agnew

**STAFF:**

Executive Director- Dr. David Hoel, not present  
Assistant Director- Aaron Lloyd  
Deputy Director, Lee County Hyacinth Control District- Kevin Watts  
Chief Financial Officer- Sean O'Neill  
Human Resources Director- Jackie Small  
IT Director- Keith Lowe  
Communications Director – Jenifer McBride  
Community Engagement Coordinator- Jamie Fowler  
Purchasing Manager – Angel Monges  
Receptionist/Administrative Assistant – Sandy Johnston

**VISITORS:**

None

**PUBLIC COMMENTS:**

The following citizens addressed the Board: None

**MINUTES APPROVAL:**

*Commissioner Burke requested board approval for the 09/21/2023 LCMHCD 10240 Board meeting minutes. Commissioner Farrar moved to approve the 09/21/2023 minutes. Commissioner Ellis seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.*

*Commissioner Burke requested board approval for the 09/21/2023 LCHCD 10241 Public Hearing meeting minutes. Commissioner Brantley moved to approve the 09/21/2023 minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.*

*Commissioner Burke requested board approval for the 09/21/2023 LCMCD 10242 Public Hearing meeting minutes.*

*Commissioner Ellis moved to approve the 09/21/2023 minutes. Commissioner Farrar seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.*

**LEE COUNTY HEALTH DEPARTMENT REPORT:** Department of Health report. Cheryl Adams, Biological Administrator Division of Communicable Diseases provided an update:

[https://www.floridahealth.gov/diseases-and-conditions/mosquito-borne-diseases/\\_documents/2023-w43-arbovirus-surveillance-report.pdf](https://www.floridahealth.gov/diseases-and-conditions/mosquito-borne-diseases/_documents/2023-w43-arbovirus-surveillance-report.pdf)

**CONSENT AGENDA:**

10243\_Surplus

*Commissioner Burke requested board approval for the consent agenda item. Commissioner Bowen moved to approve the consent agenda. Commissioner Farrar seconded the motion. The Board unanimously approved, motion passed.*

**OLD BUSINESS:**

None

**NEW BUSINESS:**

10244\_ Final budget amendment for FY23 for LCHCD – Amend the Lee County Hyacinth Control District 2023 budget to the following:

- Increase the expenditure budget for Rentals & Leases, Tools & Implements, Training, and Capital Outlay by \$29,800
- Decrease the expenditure budget for Maintenance & Repairs by \$29,800

*Commissioner Burke requested a motion to approve the 10244 LCHCD final budget amendment for FY23. Commissioner Farrar moved to approve the final budget amendment. Commissioner Brantley seconded the motion. The Board unanimously approved, motion passed.*

10245\_ Final budget amendment for FY23 for LCMCD – Amend the Lee County Mosquito Control District 2023 budget to the following:

- Increase the budget in Capital Outlay by a total of \$300,000
- Decrease the budget in Repairs & Maintenance by a total of \$300,000

*Commissioner Burke requested a motion to approve the 10245 LCMCD final budget amendment for FY23. Commissioner Ellis moved to approve the final budget amendment. Commissioner Hart seconded the motion. The Board unanimously approved, motion passed.*

10246\_ New truck purchase – Request Board approval for the purchase of four new GMC 2500 pickup trucks for Hyacinth Control. The cost of all four of the trucks is \$201,984 per the dealer quote.

Commissioner Burke asked “What is the lifespan for a towing vehicle? Aaron responded, “We use these vehicles for a very long period of time because they’re well maintained. The vehicles are used for at least 10 years or they reach 150,000 miles.”

Commissioner Farrar asked, “We have one bid, were there multiple bid opportunities for this?” Sean responded, “Yes absolutely, we had to go with GMCs since they had better inventory.”

Commissioner Bowen asked, “When will these 4 GMCs be available?” Sean responded, “Expected delivery will be beginning of next year 2024.”

*Commissioner Burke requested a motion to approve 10246 four New GMC 2500 pickup trucks. Commissioner Brantley moved to approve the four pickup trucks for LCHCD. Commissioner Ellis seconded the motion. The Board unanimously approved, motion passed.*

10247\_ TPX expenditure contract – Request Board approval for the purchase of information technology support services from the vendor TPX Communications for FY2024. TPX Communications was selected as a vendor to provide network support to the Districts' IT staff last year. They support the Districts' IT Department by monitoring network security, managing system backups to the Cloud, managing Microsoft Office 365 licenses and updates, and helping troubleshoot network issues and software issues.

*Commissioner Burke requested a motion to approve 10247 TPX expenditure contract. Commissioner Farrar moved to approve the TPX contract for LCMCD. Commissioner Bowen seconded the motion. The Board unanimously approved, motion passed.*

10248\_ Weiser security contract – Request Board approval for continuation of the Weiser Security Service contract for security services for the Districts. The original Weiser contract amount for FY23 was \$175,223.93. Due to inflation, Weiser asked the District for an increase in the contracted price and the quoted annual amount for FY24 is now \$182,653.12.

*Commissioner Burke requested a motion to approve continuation 10248 Weiser Security Service contract. Commissioner Brantley moved to approve continuation with Weiser Security. Commissioner Hart seconded the motion. The Board unanimously approved, motion passed.*

10249\_ FY 2023-2024 Fuel purchases – Award and Authorize the expenditure of funds for the Annual Price Agreements for mid-grade gasoline and diesel fuel for District vehicles and equipment. This action will allow the Purchasing Manager to order mid-grade gasoline and diesel fuel as needed, based on District tank levels, over the term of the agreements from January 1, 2024 through December 31, 2024.

*Commissioner Burke requested a motion to approve the 10249 FY 2023-2024 Fuel purchases. Commissioner Farrar moved to approve fuel purchases. Commissioner Ellis seconded the motion. The Board unanimously approved, motion passed*

10250\_ FY 2023-2024 Chemical purchases – Award and authorize the expenditure of funds for the Annual Price Agreements for Adulticide and Larvicide Chemicals. This action will allow the Purchasing Manager to order Adulticide and Larvicide chemicals as needed, based on a predetermined minimum/maximum inventory count, over the term of the agreements from January 1, 2024 through December 31, 2024.

Commissioner Burke asked “I noticed we only received one bid for each of these different chemicals. Is there an item in which we received multiple bids for one item?” Aaron responded, “Yes, it comes down to some of the manufacturers who don’t carry the product. Therefore, they only will bid on what they carry in stock.”

Commissioner Bowen commented “It looks like we have two agenda items 10250 and 10250A. We need to make a motion for each agenda item separately. One would be for LCMCD and the other for LCHCD.”

*Commissioner Burke requested a motion to approve the 10250 FY 2023-2024 Chemical purchases for LCMCD. Commissioner Ellis moved to approve chemical purchases. Commissioner Farrar seconded the motion. The Board unanimously approved, motion passed.*

*Commissioner Burke requested a motion to approve the 10250A FY 2023-2024 Chemical purchases for LCHCD. Commissioner Hart moved to approve chemical purchases. Commissioner Ellis seconded the motion. The Board unanimously approved, motion passed.*

**OPERATIONS & FACILITIES REPORT:** Assistant Director, Aaron Lloyd, updated the Board.

Operations report – LCMCD had 8 aerial missions since our last board meeting. This was just 1 week and a half due to some rains that produced a lot of mosquitoes, mostly inland. Also, our Larvaciding Department has been going out daily looking for larvae, and they're stopping most of the mosquitoes from becoming adults. Recently, we had two chickens seroconvert with St. Louis Encephalitis and West Nile Virus. We normally have 30 chickens testing positive for the year. Having only 2 is unusual, but overall it's been a good year. The dry weather, the low humidity and the winds have really helped LCMCD and right now we're out just maintaining little larvae inspectors are finding.

Facilities report – Currently, concentrating on completing the renovations for the heliports. The heliports are 85% to 95% complete. It's been just a little over a year, but we're rapidly moving along. LCMCD just received notice that Bowman's heliport should have electricity by the end of November. All the facilities, cement pads structures are ready to go. There's electricity at Woodstock and Winkler heliports. Both require some minor plumbing that need to be completed, and on our jet fuel tank for Woodstock. LCMCD's heliports are really close to completion, and functioning as they were before the storm.

Dave Johnston and Sean O'Neill are coordinating together to renovate the Quad's bathrooms. ADG are the architects getting the drawings together, and LCMCD will soon start looking for proposals on this project.

**EXECUTIVE DIRECTOR'S REPORT:** Assistant Director, Aaron Lloyd, updated the Board.

Aircraft update – Our aircrafts are going down for inspections and we're having to rotate the aircraft. However, it's a great time of the year to do this. LCMCD has 4 spray ready aircrafts ready to go if we need them. We have one helicopter down for 72 month inspection, and the DC3 is being prepared to be sent out for engine overhauls, which is done about every 50 years.

Pilot update – LCMCD has 3 full-time pilots for operations. We have hired another pilot, but he's awaiting FAA approval with his medical. Lastly, we have one remaining pilot position open that we're going to be recruiting for after the break.

Sale of PI Center – LCMCD has advertised the property to a broker. There has been some interest, however, some of the buyers are wanting to split the property. Not too many buyers are interested in the lake portion of Pine Island Center. The broker wants to leave it advertised a little longer for any other potential buyers.

Commissioner Hart commented "I was under the impression that there was a contract on it." Aaron responded, "Yes, that is correct."

Commissioner District 2 and 7 – LCMCD has been notified that we've got some potential vacancies coming up soon. We started the process with the governor's office for District 7, which is Commissioner Bruce Scott. I have confirmed with Commissioner Scott, he's moving out of his district, and once he submits his "resigned to run form" that's when the real processes will start. The process will be the same for District 2, Commissioner Brian Farrar, once he gets closer to run for county seat.

Commissioner Brantley asked, "What is the gap time that we're potentially facing with being down two commissioners?" Aaron responded, "We still have a little time for Commissioner Farrar. Now, Commissioner Scott, will be sooner, and they couldn't provide me a timeline of when the governor would appoint someone."

LCMHCD Awards ceremony – Dr. Hoel requested to have the award ceremony moved to December 15, 2023. This was due to potential travel plans that our employees may have for the holidays. LCMCD last board meeting for the year will be held December 22, 2023

Commissioner ethics training – A friendly reminder there's a required commissioner ethics training available now. FASD offers some online material which you can utilize to complete the requirement. We will pass it along once the material is available.

OPPAGA final report – LCMCD OPPAGA final report came in and was sent out to all commissioners. I wanted to provide the opportunity for any questions.

Commissioner Hart commented "I never seen a more glowing report from any government agency."

Commissioner Brantley commented "It's very good results, thank you very much."

Lee County Delegation meeting – There's a Delegation meeting October 30, 2023, at 9:00 a.m. Due to the OPPAGA report, initiated it would be best to merge Fort Myers Beach Mosquito Control with LCMCD. Representative Botana has submitted a bill to support that, and that bill isn't going to be voted on. However, they would like to discuss it at the Delegation meeting on Monday. The chairman of the Fort Myers Beach. Board is going to be there representing the Fort Myers Beach Mosquito Control District.

Commissioner Brantley commented "My understanding is we already do a majority of the service for Fort Myers Beach. Can you confirm that?" Aaron responded, "They have about a \$400,000 total budget of that budget, \$120,000 are operational costs, and they pay LCMCD \$60,000 out of the \$120,000. This covers surveillance for mosquitoes with trap trucks, aerial larviciding, and marine boat inspections. If the taxpayers were to decide that this was the move, then LCMCD would be ready to go operationally within a day."

#### **FISCAL REVIEW:**

10251\_ LCHCD

10252\_ LCMCD

*Commissioner Bowen presented the LCHCD Treasurer's report for September 2023. Commissioner Bowen moved to approve the Hyacinth Control District financials, 10251\_ LCHCD. Commissioner Farrar seconded the motion. The Board approved unanimously, motion passed.*

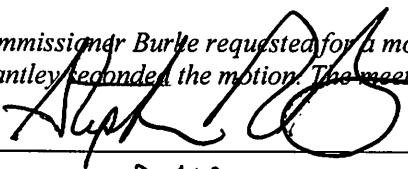
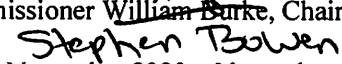
*Commissioner Bowen presented the LCMCD Treasurer's report for September 2023. Commissioner Bowen moved to approve the Mosquito Control District financials, 10252\_ LCMCD. Commissioner Ellis seconded the motion. The Board approved unanimously, motion passed.*


#### **COMMISSIONERS COMMENTS:**

Commissioner Hart asked, "What day of the week we are supposed to have our board meetings for 2024?" Aaron responded, "Yes, we did change to the fourth Thursday of every month."

Commissioner Burke asked, "When does the ethics training become effective?" John Agnew responded, "The reference statute is. Section 1, 12.3142. A number of other different constitutional officers and municipal officers, and commissioners of CRAs. It now requires and states as follows, beginning January 1, 2024 each elected office local officer of an independent special district must complete 4 hours of ethics training each calendar year."

*Commissioner Burke requested for a motion to adjourn. Commissioner Bowen made a motion to adjourn. Commissioner Brantley seconded the motion. The meeting adjourned at 10:50 a.m.*

  
Commissioner ~~William Burke~~, Chairman  
  
Term: November 2020 – November 2024

  
Commissioner Stephen Bowen, Secretary/Treasurer  
Term: November 2022 – November 2026