

Commissioner Burke called to order the regularly scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 6/22/2023 at 10:00 a.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida 33971.

PRESENT:

Seat 1- Commissioner Ed Brantley
Seat 2- Commissioner Brian Farrar
Seat 3- Commissioner Mike Ellis
Seat 4- Commissioner Steve Bowen, Secretary/Treasurer
Seat 5- Commissioner William Burke, Chairman
Seat 6- Commissioner Thomas B. Hart, Vice Chairman
Seat 7- Commissioner Bruce Scott
Legal Counsel- John Agnew

STAFF:

Executive Director- Dr. David Hoel
Assistant Director- Aaron Lloyd
Deputy Director, Public Information and Education- Eric Jackson
Deputy Director, Lee County Hyacinth Control District- Kevin Watts
Chief Financial Officer- Sean O'Neill
Human Resources Director- Jackie Small
IT Director- Keith Lowe
Senior Program Analyst- Thais Pineda Alfonso
Community Engagement Coordinator- Jamie Fowler
Education Resource Specialist II- Ian Sharp
HR Representative- Sabina Vilarchao

VISITORS:

Carr, Riggs & Ingram CPAs and Advisors- John Brielmaier

PUBLIC COMMENTS:

The following citizens addressed the Board: None

MINUTES APPROVAL:

Commissioner Burke requested a motion for approval of the 05/25/2023 LCMHCD 10205 Board meeting minutes. Commissioner Bowen moved to approve the 05/25/2023 minutes. Commissioner Farrar seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORT: Cheryl Adams, Biological Administrator of Communicable Diseases provided an update:

CONSENT AGENDA:

10206_Surplus

Commissioner Burke requested a motion for approval of the 10206 consent agenda item. Commissioner Farrar moved to approve the consent agenda. Commissioner Ellis seconded the motion. The Board unanimously approved, motion passed.

OLD BUSINESS:

10199_Sale of Pine Island Center Heliport – Obtain Board approval to move forward with hiring a real estate broker for the Pine Island Center property sale.

Commissioner Burke requested a motion for approval to sale 10199_Pine Island Center. Commissioner Hart moved to approve selling Pine Island Center. Commissioner Farrar seconded the motion. The Board unanimously approved, motion passed.

10201_Fuel Cabinet Vendor Selection – Obtain Board approval to purchase fuel/pesticide cabinets from the best value vendor, Westmore Fluid Solutions. The cost of the cabinets before shipping is \$723,400.

Commissioner Burke asked “How long do we expect before they’ll be available for use? Secondly, who is the grant from?” Aaron responded, “The grant is from Federal funds pushed through the Department of Health, and then distributed through the Department of Agriculture. The cabinets will be available for next year’s mosquito season.”

Commissioner Farrar asked “So budget-wise, are these over what we estimated, and are we asking for the grant to subsidize it? Aaron responded, “We wanted to bring it to the Board’s attention because we’re not 100% sure that the grant will be funded. Furthermore, we definitely could use these fuel cabinets for operational purposes. And this would have to be included in next year’s budget.

Commissioner Farrar commented “So we’ll put this in the upcoming budget, and we’ll be reimbursed if possible”.

Commissioner Burke requested a motion for approval to add 10201_Fuel Cabinet in upcoming budget for next year. Commissioner Farrar moved to approve with the stipulation. Commissioner Bowen seconded the motion. The Board unanimously approved, motion passed.

NEW BUSINESS:

10207_LCMCD Annual Audit Statement – John Brielmaier presented to the Board the annual audited financial statements for approval.

Commissioner Burke requested a motion for approval and provide authorization to transmit the 10207 annual audited financial statement to the State of Florida Department of Financial Services for LCMCD. Commissioner Bowen moved to approve the audited financial statements. Commissioner Hart seconded the motion. The Board unanimously approved, motion passed.

10208_LCHCD Annual Audit Statement – John Brielmaier presented to the Board the annual audited financial statements for approval.

Commissioner Burke requested a motion for approval and provide authorization to transmit the 10208 annual audited financial statement to the State of Florida Department of Financial Services for LCHCD. Commissioner Bowen moved to approve the audited financial statements. Commissioner Farrar seconded the motion. The Board unanimously approved, motion passed.

10209_School Board Education Budget FY24 – Obtain Board approval of the FY24 (July 1, 2023 – June 30, 2024) Lee County Mosquito Education Program Budget. Authorizes the funding of personnel and operations for the mosquito education program to the School District of Lee County. Ian Sharp and Eric Jackson provided an overview of the program for FY23 and presented the budget for FY24.

Commissioner Hart asked “Are we still having the same impact this year that we had 5 years ago? Are we still reaching the same percentage of students with our program?” Eric responded, “I would say with number of schools that have been built the number of students that are coming in have increased. If you were to look at the percentage of students that have been reached compared to 5 years ago, the percentage has gone down due the numbers of students. However, in terms of the number we’re on track.”

Commissioner Brantley asked “Do we provide school districts with pre-recorded material? Eric responded, “Yes we do and these have already been created during the COVID pandemic.”

Commissioner Burke commented “I appreciate the difficulties you’re having, and understand what the School Board’s position is. It’s just a difficult position for us to be in as well trying to fill that last position.”

Commissioner Burke requested a motion to approve 10209 Education Budget FY24. Commissioner Farrar moved to approve the Education Budget for FY24. Commissioner Bowen seconded the motion. The Board unanimously approved, motion passed.

OPERATIONS & FACILITIES REPORT: Assistant Director, Aaron Lloyd, updated the Board.

Operations report – There has been quite a lot of rain, and the mosquito larvae have started. However, to our surprise the mosquitoes haven’t reached the level that were expected. We’re still answering all service requests as they come in, and we’re doing really well right now. LCMCD put out 34,000 pounds of granular material and about 7,000 gallons of liquid just in this week alone trying to stop the larvae from becoming adults. Next week we’re expecting to check what was missed, or anything that pops up as adult mosquitoes. We will be prepared to begin adulticiding early next week.

Facilities report– At this present time all of our heliports are operational at temporary capacity. LCMCD has been operating out of them with materials and equipment we put out there just to get the inspectors going until we get a permanent heliport setup. It’s been challenging the way we’re operating, however, the inspectors are doing their best and completing all treatments throughout Lee County.

Our roof repairs onsite have started. We have (3) buildings that are works in progress. They’re working on the (1) building now, and we’re expecting them to start on the third building by end of July.

EXECUTIVE DIRECTOR'S REPORT: Executive Director, Dr. Hoel, updated the Board.

Aircraft update – Helicopter N765MC is currently down for inspection and should be completed by the end of this week. Helicopter N766MC will go down for its 150hr inspection as soon as N765MC is complete. Dave Harper is currently working on the new 90 gallon adulticide tank for the H125.

Fixed Wing – N484MC (C 130) is down for its annual inspection. We will be pulling the engines shortly and preparing to ship them out for corrosion repair. This aircraft will be down for a significant amount of time while the repair shop goes through the engines to determine the full extent of our corrosion. N146RD has completed inspection and has successfully completed its droplet test.

Update of Interlocal Agreements

- International Atomic Energy Agency; Practical Arrangements 2018-2021, updating now
- US ARS Material Transfer Agreement-Exchange; CMAVE for live mosquitoes 2022-until terminated by mutual agreement

- Florida Division of Emergency Management (State, Tallahassee) expired 2021; updating now
- BOCC EOC 2021-until terminated by mutual agreement
- Buckingham Air Park West Homeowners Assoc. 2004-until cancelled
- Grant of Perpetual Public Utility Easement to Lee Co. 2019-perpetual
- Sheriff Aviation Site use 2015-2035
- Sheriff Aviation Unit use of North Runway 2023-until terminated by mutual agreement

Heliports

- Gasparilla Island Helipad/Sheriff Firearms Training Facility 2003-2033 with option to extend another 30 years
- Sanibel Island Helipad/Sheriff Firearms Training Facility 2003-2033 with option to extend another 30 years
- David Schall Helipad operations- 2 NM from Buckingham Field, general transportation 2022
- Lee County Port Authority SWF International Airport mutual support agreement, 2021-2026
- NECE (NMRC) Interlocal and Cooperative Research and Development Agreement 2021-until terminated by mutual agreement

FASD Conference – The annual FASD Conference occurred in Orlando last week. It was attended by me, Eric Jackson, Milton Sterling, and Rick Pardo. CEUs were given for certain classes attended. I stepped down from serving on the FASD board, Eric Jackson was nominated and took my place as 1 of 2 mosquito control representatives. An economic presentation stated that inflation is lower than expected but still at 5.5%; the US is currently producing more oil than it consumes, Florida has the nation's highest emigration rate at about 1,100 people/day, putting further pressure on housing/apartment prices, and labor demand is through the roof.

HB 199 Update – Signed into law, found under FS 112.313; “Standards of conduct for public officers, employees of agencies, and local government attorneys”. Requires 4 hours of CEUs annually. FASD is working with government, FSU, others to develop online CEU courses.

From Chapter 2023-121: (d) Beginning January 1, 2024, each elected local officer of an independent special district, as defined in s. 189.012, and each person who is appointed to fill a vacancy for an unexpired term of such elective office must complete 4 hours of ethics training each calendar year which addresses, at a minimum, s. 8, Art. II of the State Constitution, the Code of Ethics for Public Officers and Employees, and the public records and public meetings laws of this state. This requirement may be satisfied by completion of a continuing legal education class or other continuing professional education class, seminar, or presentation, if the required subject matter is covered by such class, seminar, or presentation. This act shall take effect July 1, 2023.

Form 1 Completion – You need to file your Annual Disclosure Notice (Lee County Elections) no later than July 3rd.

OPPAGA Audit update – Valerie Seidel of the Balmoral Group emailed LCMCD on Monday. She needed an updated figure on legislative costs which we provided.

FISCAL REVIEW:

10210_LCMCD

10211_LCHCD

Commissioner Bowen presented the LCMCD Treasurer's report for May 2023. Commissioner Bowen moved to approve the Mosquito Control District financials, 10210_LCMCD. Commissioner Ellis seconded the motion. The Board approved unanimously, motion passed.

Commissioner Bowen presented the LCHCD Treasurer's report for May 2023. Commissioner Bowen moved to approve the Hyacinth Control District financials, 10211_LCHCD. Commissioner Scott seconded the motion. The Board approved unanimously, motion passed

COMMISSIONERS COMMENTS:

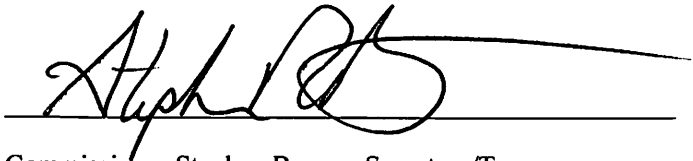
Commissioner Farrar announced that he is running for County Commissioner Seat 3.

No further business, Commissioner Burke requested for a motion to adjourn. Commissioner Bowen made a motion to adjourn. Commissioner Brantley seconded the motion. The meeting adjourned at 11:00 a.m.

A handwritten signature in black ink, appearing to read "W. Burke", written over a horizontal line.

Commissioner William Burke, Chairman

Term: November 2020 – November 2024

A handwritten signature in black ink, appearing to read "Stephen Bowen", written over a horizontal line.

Commissioner Stephen Bowen, Secretary/Treasurer

Term: November 2022 – November 2026