

Commissioner Farrar called to order the regularly scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 09/22/2022 at 4:30 p.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida 33971.

**PRESENT:**

Seat 1- Commissioner Ed Brantley, Secretary/Treasurer

Seat 2- Commissioner Brian Farrar, Chairman

Seat 3- Commissioner Mike Ellis, not present

Seat 4- Commissioner Steve Bowen

Seat 5- Commissioner William Burke, Vice Chairman

Seat 6- Commissioner Thomas B. Hart, not present

Seat 7- Commissioner Bruce Scott

Legal Counsel- John Agnew

**STAFF:**

Executive Director- Dr. David Hoel

Assistant Director- Aaron Lloyd

Deputy Director, Public Information and Education- Eric Jackson

Deputy Director, Lee County Hyacinth Control District- Kevin Watts

Chief Financial Officer- Sean O'Neill

Human Resources Director- Jackie Small

Senior Program Analyst- Thais Pineda Alfonso

Network Support Technician – Joel Canova

Purchasing Manager- Chris Gates

Executive Administrative Assistant- Sabina Vilarchao

**VISITORS:**

None

**PUBLIC COMMENTS:**

The following citizens addressed the Board:

None

**MINUTES APPROVAL:**

*Commissioner Farrar requested board approval for the 08/25/2022 LCMHCD 10137 Workshop meeting minutes. Commissioner Burke moved to approve the 08/25/2022 minutes. Commissioner Bowen seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.*

*Commissioner Farrar requested board approval for the 08/25/2022 LCMHCD 10138 Board meeting minutes. Commissioner Bowen moved to approve the 08/25/2022 minutes. Commissioner Brantley seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.*

*Commissioner Farrar requested board approval for the 09/08/2022 LCMCD 10139 Public Hearing meeting minutes. Commissioner Brantley moved to approve the 09/08/2022 minutes. Commissioner Burke seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.*

*Commissioner Farrar requested board approval for the 09/08/2022 LCHCD 10140 Public Hearing meeting minutes. Commissioner Burke moved to approve the 09/08/2022 minutes. Commissioner Brantley seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.*

**LEE COUNTY HEALTH DEPARTMENT REPORT:** Arielle Ghanem, Department of Health Biological Administrator, Department of Communicable Diseases Director, provided an update:

<https://www.floridahealth.gov/diseases-and-conditions/mosquito-borne-diseases/documents/2022-week38-arbovirus-surveillance-report.pdf>

**CONSENT AGENDA:**

10141\_ Surplus

*Commissioner Farrar requested board approval for the consent agenda item. Commissioner Brantley moved to approve the consent agenda. Commissioner Bowen seconded the motion. The Board unanimously approved, motion passed.*

**OLD BUSINESS:**

10142\_ PTO payout policy changes, LCMCD

10143\_ PTO payout policy changes, LCHCD

Commissioner Farrar asked “Dr. Hoel, what is your recommendation of approval for PTO payout policy changes?” Dr. Hoel recommended approval to move forward for both districts.

*Commissioner Farrar requested a motion to approve amendments for LCMCD 10142. This will occur on or about November 8<sup>th</sup>, 2022. Commissioner Bowen made a motion. Commissioner Scott seconded the motion. The Board unanimously approved, motion passed.*

*Commissioner Farrar requested a motion to approve amendments for LCHCD 10143. This will occur on or about November 8<sup>th</sup>, 2022. Commissioner Brantley made a motion. Commissioner Burke seconded the motion. The Board unanimously approved, motion passed.*

**NEW BUSINESS:**

10144\_ Aviation insurance

*Commissioner Farrar requested a motion to approve the 10144 insurance. Commissioner Bowen made the motion. Commissioner Brantley seconded the motion. The Board unanimously approved, motion passed.*

#### **10145\_ General liability insurance**

*Commissioner Bowen asked" Sean O'Neill, how does this compare with the budgeted amount we have requested for this upcoming fiscal year? Sean replied, "We had budgeted for more based on our original estimate from the insurance broker".*

*Commissioner Farrar requested motion to approve the 10145 insurance. Commissioner Bowen made the motion. Commissioner Scott seconded the motion. The Board unanimously approved, motion passed.*

#### **10146\_ 2023 Board meeting schedule**

*Commissioner Farrar requested motion to approve the 10146 board meeting calendar for 2023 and new time for September 21, 2023 meeting to commence at 4:15 p.m. Commissioner Burke made the motion. Commissioner Bowen seconded the motion. The Board unanimously approved, motion passed.*

**OPERATIONS & FACILITIES REPORT:** Assistant Director, Aaron Lloyd, updated the Board.

No additional updates to report at this time.

**EXECUTIVE DIRECTOR'S REPORT:** Executive Director, Dr. Hoel, updated the Board.

Aircraft update- We have one helicopter down for the 800 hour inspection; this is our first one. Our second helicopter is currently at Tomlinson Avionics Page Field getting a Garmin unit installed and should be completed by September 27, 2022. We also have one DC-3 undergoing premium spray system updates and it is a non-grounding maintenance item.

ADG Architecture, LLC meeting- We met with them September 7, 2022 to inspect the Miller Building; we are now in pre-design phase. After the pre-design, we will meet again mid-October for the preliminary concept plan to finalize design before they move into the construction drawings.

Florida Coordinating Council on Mosquito Control meeting at LCMCD- We held a meeting here at the LCMCD Training Center at their request, September 13, 2022 with more than 30 guests in attendance. It was all-day event and went really well.

#### **FISCAL REVIEW;**

#### **10147\_ LCMCD**

#### **10148\_ LCHCD**

*Commissioner Brantley presented the LCMCD Treasurer's report for August 2022. Commissioner Brantley moved to approve the Mosquito Control District financials, 10147\_ LCMCD. Commissioner Burke seconded the motion. The Board approved unanimously, motion passed.*

*Commissioner Brantley presented the LCHCD Treasurer's report for August 2022. Commissioner Brantley moved to approve the Hyacinth Control District financials, 10148\_ LCHCD. Commissioner Scott seconded the motion.*

*The Board approved unanimously, motion passed.*

**COMMISSIONERS COMMENTS:**

Commissioner Burke questioned “do we have any update on the sentinel chickens since we treated the area”. Aaron Lloyd, Assistant Director, explained that positive sentinel chickens have been sporadic, popping positive all around the county. The chickens are the only ones testing positive; no human or horse cases have been reported.

Commissioner Farrar commented that he saw the Florida Coordinating Council meeting mentioned in our newsletter; really great exposure for us.

*No further business, Commissioner Farrar made a motion to adjourn. Commissioner Bowen seconded the motion. The meeting adjourned at 4:51 p.m.*



Commissioner Brian Farrar, Chairman

Term: December 2018 – November 2022



Commissioner Ed Brantley, Secretary/Treasurer

Term: November 2020 – November 2024