

Commissioner Farrar called to order the regularly scheduled meeting of the Lee County Mosquito/Hyacinth Control Districts (LCMHCD) on 04/28/2022 at 10:00 a.m. in the William Opp Training Center at the Districts' headquarters, 15191 Homestead Road, Lehigh Acres, Florida.

PRESENT:

Seat 1- Commissioner Ed Brantley, Secretary/Treasurer

Seat 2- Commissioner Brian Farrar, Chairman

Seat 3- Commissioner Mike Ellis

Seat 4- Commissioner Steve Bowen

Seat 5- Commissioner William Burke, Vice Chairman

Seat 6- Commissioner Thomas B. Hart

Seat 7- Commissioner Bruce Scott, Absent

Legal Counsel- John Agnew

STAFF:

Executive Director, Dr. David Hoel

Assistant Director, Aaron Lloyd

Deputy Director, Public Information and Education- Eric Jackson

Deputy Director, Lee County Hyacinth Control District- Kevin Watts

Chief Financial Officer, Sean O'Neill

IT Director, Keith Lowe

Public Information Specialist, Jamie Fowler

HR Director, Jackie Small

VISITORS:

Carr, Riggs & Ingram-John Bedmore

PUBLIC COMMENTS:

The following citizens addressed the Board:

None

MINUTES APPROVAL:

Commissioner Farrar requested board approval for the 03/24/2022 LCMHCD Regular meeting minutes. Commissioner Bowen moved to approve the 03/24/2022 minutes. Commissioner Ellis seconded the motion to approve the minutes as presented. The Board unanimously approved, motion passed.

LEE COUNTY HEALTH DEPARTMENT REPORT: Department of Health report. Arielle Ghanem, Director of Epidemiology.

https://lcmcd.com/wp-content/uploads/2022/05/2022Week16ArbovirusReport_4-23-22.pdf

CONSENT AGENDA:

Surplus

Commissioner Farrar requested board approval for the consent agenda item. Commissioner Bowen moved to approve the consent agenda. Commissioner Brantley seconded the motion. The Board unanimously approved, motion passed.

OLD BUSINESS:

None

NEW BUSINESS:

The LCMHCD employees met to review and choose a 457b/401a plan provider to manage their deferred compensation retirement plan. There were four companies (Equitable, Empower, AIG, and Nationwide) that expressed interest in managing these plans. We invited these companies in to provide presentations on their services and answer any questions from the employees. Sixty-one percent of the employees voted for AIG. This item does not require a vote from the board.

Every six years the IRS requires updated documentation from deferred compensation 401(a) plan sponsors. This plan update has been prepared by AXA/Equitable, our current plan provider, and has been reviewed by the Districts' tax counsel. There are no changes to the benefits provided to employees in this document, it is solely to meet IRS reporting requirements. Tax counsel has requested the document be adopted separately by both Mosquito and Hyacinth Control Districts.

Commissioner Farrar requested a motion for the approval of 401 (a) LCMCD Plan. Commissioner Brantley made a motion to approve 401(a) LCMCD Plan. Commissioner Hart seconded the motion. The Board unanimously approved, motion passed.

Commissioner Farrar requested a motion for the approval of 401 (a) LCHCD Plan. Commissioner Brantley made a motion to approve 401(a) LCHCD Plan. Commissioner Burke seconded the motion. The Board unanimously approved, motion passed.

The Lee County Mosquito Control District is an independent special district, which operates under Chapter 388, Florida Statutes, and is governed by a seven-member Board of Commissioners. The commissioners are elected to a four-year term. The District employs 87 full-time employees and numerous part-time employees. The primary location for operations is at the Lee County Mosquito Control District Headquarters at Buckingham Army Airfield, with seven separate heliports located throughout the county. The District and its operations are located in Lee County, which is located on the southwest coast of Florida. Ground and aerial mosquito control services were provided to residents and the public at large within the District's boundary in Lee County during the fiscal year ended September 30, 2021. The District's assets exceeded its liabilities at the close of the fiscal year by \$32,555,368 (net position).

Included in the total net position is an unrestricted balance of \$861,747. The unrestricted balance is a result of the decrease in healthcare benefit liabilities reported by the District. The District's total net position increased by **\$4,875,604**. This increase is discussed further in the Government-wide financial analysis. Total liabilities decreased by **\$12,229,073** during the fiscal year. The net pension liability assigned to the District by the Florida Retirement System decreased by \$5,590,734, and the post-employment healthcare liability of the District decreased by \$3,319,313 at the close of the current fiscal year, the ending fund balance was \$17,710,206, an increase of \$721,759 or 4.25%, from 2020 ending fund balance of \$16,988,447. Of this balance, \$2,711,886 is non-spendable, consisting of prepaid insurance and inventories, and \$6,368,193 is assigned for the fiscal year ended September 30, 2022, budgeted decrease in fund balance. The remaining \$8,630,127 is available for spending at the District's discretion (unassigned fund balance).

Commissioner Farrar requested a motion for the approval of LCMCD FY21 Annual Financial report. Commissioner Bowen made a motion to approve the FY21 Annual report. Commissioner Ellis seconded the motion. The Board unanimously approved, motion passed.

The Lee County Hyacinth Control District is an independent special district, which was created under Chapter 67-1629, Florida Statutes, and recreated under 98-462. It is governed by a seven member Board of Commissioners. The commissioners are elected to a four-year term. The District employs eight full-time employees. The primary location for operations is at the District headquarters in Lehigh Acres at the old Buckingham Army Airfield. The District and its operations are located in Lee County, which is located on the southwest coast of Florida, near the City of Fort Myers. Hyacinth control services were provided to residents and the public at large

within the District's boundary in Lee County and along the entire length of the Caloosahatchee River to the western edge of Lake Okeechobee during the fiscal year ended September 30, 2021.

Total net position increased by \$413,017 between fiscal years. This increase is discussed further in the government-wide financial analysis. Total liabilities decreased by \$953,587 between the two fiscal years. This is primarily due to a decrease in both the net pension liability for the Florida Retirement System and net Other Post-Employment Benefits (OPEB) liability. At the close of the current fiscal year, the ending fund balance was \$1,307,426, an increase of \$119,370, or 10%, from the 2020 ending fund balance of \$1,188,056. Of the ending fund balance, \$108,832 is non-spendable, consisting of inventories and prepaid expenses, \$51,511 is assigned for the fiscal year end September 30, 2022, budgeted decrease in fund balance and \$1,147,083 is available for spending at the District's discretion (unassigned fund balance).

Commissioner Farrar requested a motion for the approval of LCHCD FY21 Annual Financial report. Commissioner Hart made a motion to approve the FY21 Annual report. Commissioner Burke seconded the motion. The Board unanimously approved, motion passed.

Post-Employment Benefit (OPEB) valuation report from the District's actuaries, Foster & Foster, Inc. (see Foster & Foster report). This item does not require a vote from the board.

Florida Statutes CH 218 requires Districts to use the Local Government Electronic Reporting System to submit their annual financial reports. Accounting staff is requesting the authority to electronically file the financial data with the Florida Department of Financial Services.

Commissioner Farrar requested a motion for the approval of LCMCD Annual Financial reports to the State. Commissioner Ellis made a motion to approve the Annual Financial reports to the State. Commissioner Bowen seconded the motion. The Board unanimously approved, motion passed.

Commissioner Farrar requested a motion for the approval of LCHCD Annual Financial reports to the State. Commissioner Hart made a motion to approve the Annual Financial reports to the State. Commissioner Burke seconded the motion. The Board unanimously approved, motion passed.

OPERATIONS & FACILITIES REPORT: Assistant Director Aaron Lloyd updated the Board:

Facilities Report: Sunset paving project gained approval from SFWMD and will be resubmitting the LDO to the County. Building H has received the approval of final inspection and will be occupied shortly. Woodstock power pole installation process from LCEC will begin Friday.

Commissioner Bowen requested an update on the Demo of the Woodstock addition.

Operations Report: We have a few fog trucks out in the evening with some daytime larviciding. LCMCD Annual Aerial Workshop had approximately 120 attendees. Some districts had travel issues and weren't able to make it at the last moment. Rotorcraft Magazine came in, and he spent all three days taking pictures, getting in helicopters and they plan on writing a 9 to 10 page article about the event. Eric was able to get NBC2 to report on the event:

<https://nbc-2.com/news/2022/04/20/buckingham-becomes-ground-zero-in-battle-against-mosquitoes/>

Commissioner Hart expressed how the publicity from NBC2 was informative.

Executive Director Dr. David Hoel thanked Aaron Lloyd, Eric Jackson, and Jamie Fowler for their hard work and dedication to this event.

Board meeting broadcast review: We currently meet all required state-mandated reporting requirements and even more. In accordance with Sunshine Law, the Uniform Special District Accountability Act, and to ensure transparency for the public, LCMCD/LCHCD ensures the following occurs for every meeting:

- Public Notices
- Agenda

- Meeting held in an assessable public building
- ADA website

Executive Director requested that we discuss this topic at a later time.

Key Metric Suggestions

Acres Sprayed

Complaints received

Personnel Training

Board meeting monthly Metrics- Commissioner Brantley requested a monthly Metrics that the Board members can look at with information regarding:

EXECUTIVE DIRECTOR'S REPORT: Executive Director Dr. Hoel updated the Board.

The current cash reserves policy was adopted by the Board in 2014. Need to reformat, we will present with next board package for Board's review.

Aircraft update: NI98 (DC3) still undergoing inspection modifications to display panel, 2 helicopters finishing up their 48-month inspections, expected to be back in service mid-May.

Anastasia County MCD Arbovirus workshop summary: Around 60 people attended from other Districts. Dr. Hoel presented in this workshop along with Aaron Lloyd and Rachel Morreale.

MCD Visit: Five staff from Collier MCD visited us on April 25th to gain insight on the remodeling of Bldg. H for permitting purposes. They also expressed an interest in our SIT operation with respect to possibly setting up their own SIT program and toured the SIT laboratory.

OPEB quarterly meeting was held on April 19, 2022, the retiree health coverage remains at 75/25 district/retiree cost coverage.

FISCAL REVIEW:

Commissioner Brantley presented the LCMCD financial reports for March 2022.

Commissioner Brantley requested board approval for the LCMCD March 2022 financial reports. Commissioner Bowen seconded the motion to approve the financial reports for LCMCD. The Board unanimously approved, motion passed.

Commissioner Brantley presented the LCHCD financial reports for March 2022.

Commissioner Brantley requested board approval for the LCHCD March 2022 financial reports. Commissioner Burke seconded the motion to approve the financial reports for LCHCD. The Board unanimously approved, motion passed.

COMMISSIONERS COMMENTS:

Bowen "Great Job".

Brantley requested that the Agenda items that have supporting documents have an identifying number (item number) for ease of reference when reviewing board packets.

Hart was pleased with the great publicity and hard work for the LCMCD Aerial Workshop.

Burke was happy to see all the positive things in the Districts.

No further business, Commissioner Farrar made a motion to adjourn. Commissioner Bowen seconded the motion. The meeting adjourned at 11:02 a.m.



Commissioner Brian Farrar, Chairman

Term: December 2018 – November 2022



Commissioner Ed Brantley, Secretary/Treasurer

Term: November 2020 – November 2024